

**PRIMARY CARE COMMITTEE**

20 August 2019

2pm – 4pm in the Boardroom, Walshaw House

**AGENDA**

Item	Lead	Report	Category	Timing	
1	Welcome & Chairs Update	Chair		2:00	
2	Apologies: Dr Aliya Bhat, Melanie Crabtree, Kathryn Lord				
3	Governance: <ul style="list-style-type: none"> <li>Declarations of Interest</li> <li>Quoracy</li> </ul>			2:05	
4	Minutes of the meeting held on 23 July 2019	Chair	Attached		Receipt
	4.1 Action Matrix		Attached		Action
5	Matters Arising				
6	<b>Business</b>				
6.1	Proposal for the managed dispersal of Daneshouse Patient List	Burnley East PCN	Attached	Receipt	2:10
6.2	Primary Care Network Update	C Walsh	Verbal	Receipt	2:25
6.3	Oswald Relocation Update	L Cunliffe	Verbal	Information	2:35
7	<b>Any Other Business</b>				
7.1	Items for inclusion on the Risk Register				
8	<b>Date &amp; Time of Next Meeting:</b>				
	▪ Wednesday, 17 September 2019				
<b>RESOLUTION</b>					
<p style="text-align: center;">“That representatives of the press and other members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.” (Section 1[2] Public Bodies (Admission to Meetings) Act 1960.</p>					
<b>PART 2A</b>					
9	Governance: <ul style="list-style-type: none"> <li>Declarations of Interest</li> <li>Quoracy</li> </ul>				2:45
10	Minutes of the meeting held on 23 July 2019	Chair	Attached	Receipt	
	10.1 Action Matrix		Attached	Action	
11	Matters Arising				
12	Primary Care Phlebotomy Service	L Cunliffe	Attached	Action	2:50
13	Thursby Branch Surgery Application	L Cunliffe	Attached	Approval	3:00
14	Briercliffe Update	L Cunliffe	Verbal	Receipt	3:10
15	Incorporations Update	L Cunliffe	Verbal	Receipt	3:20
<b>Items for Information</b>					
16	Primary Care Commissioning and Quality Forum – Minutes and Actions (Draft): August 2019	L Cunliffe	Attached	Information	3:30
17	General Practice Quality Group Minutes: July 2019	L Cunliffe	Attached	Information	
<b>PART 2B: Restricted Circulation</b>					
18	Minutes of the meeting held on 23 July 2019	Chair	Attached	Receipt	3:35
19	P81756 Daneshouse Update	L Cunliffe	Attached	Action	3:40
20	P81620 Slaidburn Update	L Cunliffe	Verbal	Receipt	3:50



## Types of Interest

Type of Interest	Description
<b>Financial Interests</b>	<p>This is where an individual may get direct financial benefits from the consequences of a commissioning decision. This could, for example, include being:</p> <ul style="list-style-type: none"> <li>• A director, including a non-executive director, or senior employee in a private company or public limited company or other organisation which is doing, or which is likely, or possibly seeking to do, business with health or social care organisations;</li> <li>• A shareholder (or similar owner interests), a partner or owner of a private or not-for-profit company, business, partnership or consultancy which is doing, or which is likely, or possibly seeking to do, business with health or social care organisations.</li> <li>• A management consultant for a provider;</li> <li>• In secondary employment (see paragraph 56 to 57);</li> <li>• In receipt of secondary income from a provider;</li> <li>• In receipt of a grant from a provider;</li> <li>• In receipt of any payments (for example honoraria, one off payments, day allowances or travel or subsistence) from a provider</li> <li>• In receipt of research funding, including grants that may be received by the individual or any organisation in which they have an interest or role; and</li> <li>• Having a pension that is funded by a provider (where the value of this might be affected by the success or failure of the provider).</li> </ul>
<b>Non-Financial Professional Interests</b>	<p>This is where an individual may obtain a non-financial professional benefit from the consequences of a commissioning decision, such as increasing their professional reputation or status or promoting their professional career. This may, for example, include situations where the individual is:</p> <ul style="list-style-type: none"> <li>• An advocate for a particular group of patients;</li> <li>• A GP with special interests e.g., in dermatology, acupuncture etc.</li> <li>• A member of a particular specialist professional body (although routine GP membership of the RCGP, BMA or a medical defence organisation would not usually by itself amount to an interest which needed to be declared);</li> <li>• An advisor for Care Quality Commission (CQC) or National Institute for Health and Care Excellence (NICE);</li> <li>• A medical researcher.</li> </ul>
<b>Non-Financial Personal Interests</b>	<p>This is where an individual may benefit personally in ways which are not directly linked to their professional career and do not give rise to a direct financial benefit. This could include, for example, where the individual is:</p> <ul style="list-style-type: none"> <li>• A voluntary sector champion for a provider;</li> <li>• A volunteer for a provider;</li> <li>• A member of a voluntary sector board or has any other position of authority in or connection with a voluntary sector organisation;</li> <li>• Suffering from a particular condition requiring individually funded treatment;</li> <li>• A member of a lobby or pressure groups with an interest in health.</li> </ul>
<b>Indirect Interests</b>	<p>This is where an individual has a close association with an individual who has a financial interest, a non-financial professional interest or a non-financial personal interest in a commissioning decision (as those categories are described above). For example, this should include:</p> <ul style="list-style-type: none"> <li>• Spouse / partner;</li> <li>• Close relative e.g., parent, grandparent, child, grandchild or sibling;</li> <li>• Close friend;</li> <li>• Business partner.</li> </ul>

